

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
Minutes of the Regular Meeting of the Board of Trustees

**PLACE AND DATE**

Board Room, Kingsburg High School, 1900 18<sup>th</sup> Avenue, Kingsburg, California, December 11, 2023.

**CALL TO ORDER**

The meeting was called to order at 1:30 p.m. by Mr. Mike Serpa, President.

**MEMBERS PRESENT**

Mr. Mike Serpa, President  
Mr. Steve Nagle, Clerk  
Mr. Brent Lunde, Member  
Mr. Johnie Thomsen, Member  
Mr. Rick Jackson, Member

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Mr. Don Shoemaker, Superintendent  
Mr. Rufino Ucelo Jr., Chief Business Official  
Dr. Ryan Phelan, Principal Kingsburg High School  
Mr. Ryan Walterman, Director Alternative Education Center  
Ms. Cindy Schreiner, Executive Director Student Services  
Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

**APPROVAL OF AGENDA (M102-2324)**

Mr. Thomsen moved to approve the agenda as presented.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen     Aye

Mr. Lunde        Aye

Mr. Jackson:    Aye

Mr. Nagle:       Aye

Mr. Serpa:       Aye

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

**REGULAR MEETING – NOVEMBER 13, 2023 (M103-2324)**

Mr. Thomsen moved to approve the minutes of the Regular meeting of November 13, 2023 as presented in 7.1 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen     Aye

Mr. Lunde        Aye

Mr. Jackson:    Aye

Mr. Nagle:       Aye

Mr. Serpa:       Aye

## **GENERAL OBLIGATION BOND EXPLORATION REPORT**

Presenter- Rex Despain

Handout available at district office: 1900 18<sup>th</sup> Ave. Kingsburg, (559)897-7721

- District Bond & Assessed Value History
- General Obligation Bond Proceeds
- G.O. Bond Tax Rate Extension
- Voter Demographics
- Potential Timeline

## **SUPERINTENDENT REPORT**

Don Shoemaker - Superintendent

- Advised the Board to begin determining the potential improvement projects for the district as discussions of a future bond measure continues.
- Flatwork project has been delayed due to unforeseen issues, (water pipe placement; live electrical wires), but is in the concrete pouring phase, with the hope to be done end of March.
- OASIS portable landscape project to potentially be approved tonight, finishing this final step in the project.
- Graphic Design Class at OASIS is moving forward with final equipment. A great asset to the OASIS campus and to all students in the district.
- Bathroom project is finishing with DSA, and will be ready to go to bid soon.

## **PRINCIPAL KINGSBURG HIGH SCHOOL REPORT**

Ryan Phelan – Principal Kingsburg High School

- Staff had a nice Thanksgiving Break
- Since participating on the Executive Board for CIF, will keep the Board informed on student athlete transfers and potential changes regarding transfer rules.
- Finals are coming up for students next week, ending the second semester.
- Christmas Staff Breakfast will be held on Monday, December 18<sup>th</sup>.
- Viking of the Month celebration, breakfast, continues to be a great event for students and their families. Thank you to the district for making these events possible.

## **DIRECTOR OF KINGSBURG ALTERNATIVE EDUCATION CENTER**

- Busy semester at Kingsburg Alternative Education Center (KAEC), with graduating mid-year seniors. These students will still walk at the June graduation.
- Mush Ball Tournament with other alternative education schools resulted in KAEC students beating Gateway, Clovis, in extra innings. Great time for the students and staff involved.
- Graphic Design class is going well.
- Career & Military Fair was held in October for KAEC students. The ASVAB test will be taken by some of our student body.
- There will be a soccer tournament against Dinuba this week, as we continue the extra-curricular activities for students.

**BOARD ACTION****TRUSTEE ORGANIZATION/ELECTION OF OFFICERS (M104-2324)**

Mr. Jackson moved to approve the Trustee Organization/Election of Officers as presented in 9.1 of the supporting document.

Mr. Nagle seconded the motion.

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**REGISTRY OF PUBLIC AGENCIES OF GOVERNING BOARD (M105-2324)**

Mr. Thomsen moved to approve the Registry of Public Agencies of the Governing Board. This action is required at the Annual Organizational Meeting of the Board as presented in 9.2 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**APPOINTMENT VOTING REPRESENTATIVE FOR FCCSDOE (M106-2324)**

Mr. Serpa moved to approve Rick Jackson as the voting representative for the Fresno County Committee on School District Organization Elections and Johnie Thomsen as the alternate voting representative as presented in 9.3 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**BOARD OF TRUSTEES ANNUAL MEETING DATES FOR 2024 (M107-2324)**

Mr. Nagle moved to approve the annual Board of Trustee meeting dates for the 2024 year as presented in 9.4 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen	Aye
Mr. Lunde	Aye
Mr. Jackson:	Aye
Mr. Nagle:	Aye
Mr. Serpa:	Aye

**BILLS PAID NOVEMBER 2023 (M108-2324)**

Mr. Thomsen moved to approve the bills paid for November 2023 as presented in 9.5 of the supporting documents.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**INTERDISTRICT TRANSFERS**

9.6 Moved to Closed Session

**BRINER & SON LANDSCAPE MANAGEMENT PROPOSAL/BID KAEC PORTABLE (M109-2324)**

Mr. Nagle moved to approve the quote/bid from Briner & Son Landscape Management for the new portable landscape project at Kingsburg Alternative Education Center in the amount of \$29,195.00 as presented in 9.7 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**RESIGNATION CLASSROOM RSP AIDE – SUSANA MARCIAL-RAYGOZA (M110-2324)**

Mr. Jackson moved to approve the resignation of Classroom RSP Aide Susana Marcial-Raygoza as of November 14, 2023 as presented in 9.8 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**OVERNIGHT TRIP REQUESTS AGRICULTURE DEPARTMENT 2023-2024 (M111-2324)**

Mr. Thomsen moved to approve the six Overnight Trip Requests by the Agriculture Department as presented in 9.9 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen Aye

Mr. Lunde No

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**SECOND READING MANDATED BOARD POLICY PACKET SEPTEMBER 2023 (M112-2324)**

Mr. Thomsen moved to approve the second reading of the mandated board policy September 2023 packet as presented in 9.10 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen Aye

Mr. Lunde No

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**A-G COMPLETION IMPROVEMENT GRANT UPDATED (M113-2324)**

Mr. Nagle moved to approve is the A-G Completion Improvement Grant Update which goes towards increasing the number of students, particularly unduplicated pupils, who graduate from high school with A-G eligibility requirements completed for admission to CSU and UC as presented in 9.11 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**ANNUAL REPORT DEVELOPER FEES 2022-2023 (M114-2324)**

Mr. Nagle moved to approve the Annual Report Developer Fees 2022-2023 as presented in 9.12 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**FINANCIAL IMPLICATIONS FOR COSTS – COLLECTIVE BARGAINING AGREEMENTS (M115-2324)**

Mr. Jackson moved to approve the Certification of Financial Implications for the costs incurred under the collective bargaining agreements, and that the District can meet those costs during the term of the agreements. It is hereby submitted to the governing board for public disclosure in accordance with the requirements of GC 3547.5 and certified in writing by the Superintendent and Chief Business Official of the Kingsburg Joint Union High School District as presented in 9.13 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**CERTIFICATED CONTRACT AGREEMENT 2023-2025 (M116-2324)**

Mr. Nagle moved to approve the Certificated Contract Agreement 2023-2025 as presented in 9.14 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**CLASSIFIED CONTRACT AGREEMENT 2023-2025 (M117-2324)**

Mr. Nagle moved to approve the Classified Contract Agreement for 2023-2025 as presented in 9.15 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**MANAGEMENT CERTIFICATED/CLASSIFIED EMPLOYEES SALARY SCHEDULES 2023-2025 (M118-2324)**

Mr. Thomsen moved to approve the Management Certificated/Classified Employees Salary Schedules for 2023-2025 as presented in 9.16 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**CERTIFICATED SALARY SCHEDULES 2023-2025 (M119-2324)**

Mr. Nagle moved to approve the Certificated Salary Schedules for 2023-2025 as presented in 9.17 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**CLASSIFIED SALARY SCHEDULES 2023-2025 (M120-2324)**

Mr. Thomsen moved to approve the Classified Salary Schedules for 2023-2025 as presented in 9.18 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**NON-REPRESENTED CERTIFICATED, ACADEMIC ATHLETIC STIPEND & POSITIVE BEHAVIOR INTERVENTION SPECIALIST/ELD INTERVENTION SPECIALIST SALARY SCHEDULES 2023-2025 (M121-2324)**

Mr. Thomsen moved to approve the Non-Represented Certificated, Academic Athletic Stipend and Positive Behavior Intervention Specialist/ELD Intervention Specialist Salary Schedules 2023-2025 as presented in 9.19 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**SUPERINTENDENT SALARY SCHEDULE 2023-2024 & UPDATED KEY FINANCIAL TERMS**

**(M122-2324)**

Mr. Thomsen moved to approve the Superintendent Salary Schedule 2023-2024 and Key Financial Terms Update as presented in 9.20 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**FIRST INTERIM REPORT 2023-2024 (M123-2324)**

Mr. Nagle moved to approve the First Interim Report 2023-2024 as presented in 9.21 of the supporting document.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**DISCUSSION**

**1<sup>st</sup> READING BOARD POLICY**

The Board discussed the first reading Board Policy & Regulation 5145.12 – Search & Seizure as presented in 10.1

**WRITTEN INFORMATION**

**STUDENT BODY FUNDS REPORT**

The Board noted the ASB Fund Reports for November 2023 as presented in 11.1 of the supporting documents.

**SUSPENSION REPORT – NOVEMBER 2023**

The Board noted the suspension report for Kingsburg High School and Oasis High School for November 2023 as presented in 11.2 of the supporting document.

**CLOSED SESSION****INTERDISTRICT TRANSFERS (M124-2324)****ASSISTANT VOLUNTEER VARSITY SOFTBALL COACH – MALLORY BARNETT (M125-2324)****CLASSROOM AIDE – MARIA RUIZ (M126-2324)****PM UTILITY WORKER/BUS DRIVER – MARTIN HERNANDEZ (M127-2324)**

The Board met in closed session from 3:05 p.m. to 3:30 p.m.

**ITEMS REPORTED OUT OF CLOSED SESSION****INTERDISTRICT TRANSFERS (M124-2324)**

Mr. Thomsen moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.6 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**ASSISTANT VOLUNTEER VARSITY SOFTBALL COACH – MALLORY BARNETT (M125-2324)**

Mr. Thomsen moved to approve Mallory Barnett as an Assistant Volunteer Varsity Softball Coach for the Kingsburg Joint Union High School District for the 2023-2024 school year as presented in 12.1 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye

**CLASSROOM AIDE – MARIA RUIZ (M126-2324)**

Mr. Nagle moved to approve Maria Ruiz as a RSP Classroom Aide for Kingsburg Joint Union High School District for the 2023-2024 school year as presented in 12.2 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen Aye

Mr. Lunde Aye

Mr. Jackson: Aye

Mr. Nagle: Aye

Mr. Serpa: Aye



**PM UTILITY WORKER/BUS DRIVER – MARTIN HERNANDEZ (M127-2324)**

Mr. Nagle moved to approve the employment of Martin Hernandez as a PM Utility Worker/School Bus Driver for the Kingsburg Joint Union High School District for the 2023-2024 school year as presented in 12.3 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

- Mr. Thomsen Aye
- Mr. Lunde Aye
- Mr. Jackson: Aye
- Mr. Nagle: Aye
- Mr. Serpa: Aye

**ADJOURNMENT (M128-2324)**

Mr. Nagle moved to adjourn the meeting at 3:31 p.m.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

- Mr. Thomsen Aye
- Mr. Lunde Aye
- Mr. Jackson: Aye
- Mr. Nagle: Aye
- Mr. Serpa: Aye

Minutes of the regular meeting of December 11, 2023 are approved except for the following omissions, deletions or changes:

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**FOR BOARD ACTION:**

Motion Nagle Second Jackson Vote 5-0  
 Thomsen:  Lunde:  Jackson:  Nagle:  Serpa:

Minutes of the regular meeting of December 11, 2023 are approved by action of the Board.

  
 Mr. Mike Serpa  
 President of the Board

  
 Mr. Steve Nagle  
 Clerk of the Board